

WNG AGR/AD Orders Claims Processing Information Guide

It is imperative to keep this form and refer to throughout this process

To utilize the BDD-Benefits on Delivery of Discharge program, you need to file 91-180 days prior to your end date on orders. As long as you complete the application submission within 364 after separating or retiring, you will get paid back to your first day off orders.

- **First visit bring:**

NG Service Medical File record

Active duty Medical Files: You will access these at the MTF you are being treated at. Must have these files before scheduling 1st appointment (IE: Genesis, AHLTA, Haims files)

Civilian medical

Pre and post mobilization sites

Sick call slips

Military physicals

LOD's (Need to ensure you have all pages of LOD, not just memorandum)

Entrance physical (MEPS)

Note: doctor, PA or nurse practitioner's records from civilian, military or VA healthcare are valid.

- **Second visit bring:**

Medical files

Disability Checklist (form we created at first visit)

All medical files

Military personnel files:

all DD 214's

NG 23A-Retirement Points Summary.

any orders that did not produce a DD 214.

retirement order

CIB/CAB or Purple Heart orders

VA forms completed: (links to VA download site on next page)

21-526EZ-Application will be completed through the VA portal: <https://www.va.gov>

VA Separation Health Assessment (SHA)

VA 21-686C-Dependency

Other:

Direct deposit information

VA Regulations:

- NG Members can only claim injuries during drill/AT or short term orders
- Active-duty over 91 days (AGR), you can claim all injuries/ illnesses
- Must have a valid diagnosis. Body parts will need radiology reports to confirm diagnosis
- Sleep Apnea must have an in-service sleep study to be approved

Annie DeAndrea Phone: 253-512-8722 antionette.m.deandrea.civ@army.mil

To schedule an appointment email/call: Mark DeAndrea 253-912-3143 mark.deandrea.civ@army.mil

VA Forms needed for claim:

<https://www.va.gov/find-forms/>

This site will allow you to download the current edition of these forms:

21-686C Dependency

When you get a 30% or higher rating, you will receive additional funds for having a spouse and/or children. You will need to complete this form to enable this benefit. You will only need marriage certificate. Children will be validated by their social not birth certificates

Note: there will be a lot of blank sections on this form. If it does not apply, ignore.

21-674 College enrollment Verification

If you have a child that has graduated high school and is enrolled in college, you can complete this form to still receive dependency allowance until they turn 24. Note: you will need to include a screenshot of their student portal showing enrolled and expected graduation dates.

Separation Health Assessment

<https://www.va.gov/resources/separation-health-assessment-for-service-members/>

If you are retiring, you no longer need a DoD retirement physical if you file a VA claim either before or shortly after retiring. Instead of a DoD physical, you are required to complete the Separation Health Assessment.

Tips for completing form:

1. All conditions need to be documented on this form. You should also annotate if you have an LOD for any of the conditions. By doing this form, you may be able to file a claim for that condition later. Note: for conditions that have no military link, you should still list. If congress changes policy for NG claims processing, you can file it later.
2. Driving to and from duty does count. Example: If you have had a car accident driving to AT, you can claim any injuries. You must have taken the same route as you normally would do.
3. If you have a confirmed diagnosis, use the wording on your medical record to describe the condition.

It Pays to Visit a Personal Financial Counselor

financial education ... financial readiness ... peace of mind



Personal Financial Counselors (PFCs) are financial resources provided by the Department of Defense. Take advantage of their free, trusted support services to improve your financial literacy. PFCs can help you make the most of your money today as you develop your financial plan for tomorrow.

Counseling and support services:

- Financial education
- Creating a spending plan
- Retirement and estate planning
- Military benefits and education
- Saving/planning for major purchases
- Paying off student loans/paying for college
- Building an emergency fund

PFCs are:

- Credentialed professionals who understand military culture
- Available in person, to include evenings and weekends
- Flexible, offering individual appointments, classes and briefings
- Available to service members and their spouses



Stay mission ready. Reach out to a PFC today.

Visit <https://finred.usalearning.gov/pfcMap>

or scan to find the PFC closest to you.

Training and workshops:

- Common Military Training (CMT), including:
 - Initial entry and first duty station
 - PCS and promotion
 - Major life events
 - Pre- and post-deployment
 - Vesting in TSP and Continuation Pay
 - Transition
- Credit management
- Saving and investing
- Tax preparation for service members
- Home and car buying
- Raising financially fit kids

Local Contact Information

Martine Hardy, AFC[®]
Personal Financial Counselor
Contractor, Magellan Federal

Primary Duty Location

Army National Guard
Tacoma, WA

Contact Information

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U.S. Department of Defense



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APRIL 2024: ALL PREVIOUS VERSIONS ARE OBSOLETE.